

Approved by the  
Decree of the President of  
the Kyrgyz Republic  
No. 178 dated: September  
22, 2020

## **REGULATION**

### **On the National Statistical Committee of the Kyrgyz Republic**

#### **I General provisions**

1. The National Statistical Committee of the Kyrgyz Republic (hereafter – Natstatcom) is the authorized state body, with the status of “national”, in the area of official statistics and leading producer of official statistics, ensuring coordination of activities on development, production and dissemination of official statistics in the National Statistical System

2. Natstatcom acts on the basis of the Constitution of the Kyrgyz Republic, the Law on Official Statistics, other by-laws, ratified international agreements signed by the Kyrgyz Republic and the present Regulation.

3. Natstatcom is a professionally independent authority and cannot be assigned responsibilities that are in contradiction with the provisions and principles of Article 5 of the Law on Official Statistics of the Kyrgyz Republic.

Natstatcom reports directly to the President of the Kyrgyz Republic.

4. The system of Natstatcom comprises of the central office, territorial units and subordinate subdivisions - the Main Computing Centre and the Institute of Statistical Research and Professional Development.

5. Natstatcom carries out its activities in cooperation with national authorities, local self-government bodies, legal and natural persons, international organizations and statistical institutions of other countries.

6. The activities of Natstatcom are financed from the national budget and other sources not prohibited by law.

7. Natstatcom is a legal entity with its own current (settlement) account and other bank accounts, seal and letterheads bearing the Coat-of-Arms of the Kyrgyz Republic and its own name in state and official languages.

8. Natstatcom has a legal status of institution. Full name of Natstatcom in state language is «Кыргыз Республикасынын Улуттук статистика комитети» and a brief name is «Улутстатком»,

Natstatcom is located on 374, Frunze street, Bishkek city, Kyrgyz Republic.

#### **II. The goal of Natstatcom**

9. The goal of Natstatcom, as the leading body of the National Statistical System of Kyrgyzstan, is to produce and disseminate quality official statistics in

strict compliance with Fundamental Principles of Official Statistics specified in article 5 of the Law on Official Statistics.

### **III. Tasks of Natstatcom**

10. The tasks of Natstatcom include:

- develop and implement state policy in the field of official statistics;
- produce and disseminate official statistics in accordance with the Fundamental Principles of Official Statistics;
- meet the need of society, the State and the international community for official statistical information;
- ensure coordination of development, production and dissemination of official statistics in the national statistical system.

### **IV. Functions of Natstatcom**

11. To perform its tasks, Natstatcom carries out the following functions:

a) Functions ensuring implementation of activities:

- develops or takes part in development of draft normative legal acts of the Kyrgyz Republic in the field of official statistics;
- develops, improves and approves the statistical methodology consistent with international standards and recommendations;
- develops and implements statistical programs in cooperation with other producers of official statistics, administrative data providers, users of official statistics and respondents;
- develops and approves formats of the statistical documentation (forms, questionnaires) with participation of respondents and users on data quality issues;
- undertakes all activities related to the production: design, build, collect, process, analyse, store and disseminate official statistics in line with the annual statistical programme;
- prepares and conducts statistical surveys;
- prepares and conducts statistical censuses, develops and publishes its output data;
- establishes and maintains statistical registers;
- develops and implements statistical classifications that meet international standards;
- ensures across the National Statistical System the development and improvement of technologies for production of official statistics;
- ensures the confidentiality and exclusive use for statistical purposes of individual data at all stages of the production and dissemination of official statistical information;
- organizes meetings of the Statistical Council of the Kyrgyz Republic;
- involves in international activities in the development and implementation of statistical standards and recommendations;

b) Coordination functions:

- coordinates the practice of use of unified, internationally agreed concepts, definitions, classifiers, and methods within the National Statistical System;

- determines the policy of coordinated dissemination of official statistics using transparent procedures for applying it throughout the entire National Statistical System in close cooperation with other producers of official statistics;

- evaluates jointly with the Statistical Council of the Kyrgyz Republic the compliance of all producers of official statistics with the relevant provisions of the Law on Official Statistics.

- coordinates, within its competence, the transfer of official statistics to international organizations and organizations of other countries, in accordance with legislation of the Kyrgyz Republic on international relations;

c) Functions related to provision of services:

- provides services to legal entities and individuals in data collection and statistical data processing;

- considers, in accordance with the established procedure, appeals and complaints of citizens and legal entities on issues that fall within the competence of Natstatcom.

## **V. Rights of Natstatcom**

12. To perform functions, Natstatcom has the right to:

- make, within the limits of its competence, decisions on the issues of production and dissemination of official statistics that are binding on all entities subject to the legislation of the Kyrgyz Republic on official statistics;

- request and receive, free of charge, in accordance with the established procedure, data including individual data with identifiers needed for the production of official statistics from national authorities and local self-government bodies, natural persons, legal entities or households;

- conclude cooperation agreements, where relevant on behalf of the National Statistical System, with national authorities, local self-government bodies, organizations and statistical services of other countries;

- edit and verify data, to combine data from various sources, to link and match individual data exclusively for statistical purposes and to use statistical estimation methods to fill gaps;

- provide access, on a contractual basis, to individual data without identifiers to identify natural and legal persons for research purposes or for the production of official statistics;

- set up consultative and advisory bodies with the participation of representatives of national and local authorities, research institutions, business community, civil society on the development and coordination of statistical activities and methodological developments;

- comment publicly on statistical issues and any misuse of the official statistic;

- establish institutions, enterprises and organizations to provide information and communication services in accordance with the legislation of the Kyrgyz Republic;

- take measures to impose penalties and issue rulings on cases of violations in accordance with the legislation of the Kyrgyz Republic;

- receive, in accordance with the procedure established by law, funds from international organizations and institutions, grants from donor countries for the development of the national statistical system;
- exercise other rights provided for in the legislation of the Kyrgyz Republic.

## **VI. Obligations of Natstatcom**

13. Natstatcom, in accordance with the tasks assigned to it, shall have the following obligations:

- collect data with consideration of compliance with the quality criteria for official statistics, costs on collecting and processing information, burden on respondents;
- provide respondents with reporting and statistical documentation, inform them about the purpose and legal basis of statistical surveys, and about measures on ensuring confidentiality of data;
- evaluate and improve the quality of official statistics on a regular basis;
- use, where relevant, unified, internationally agreed concepts, definitions, classifiers, and methods;
- document in the standard way sources and methods used in the production process, as well as the output data sets;
- provide all users with equal and simultaneous access to official statistics, inform them about all sources and methods of statistical production;
- develop and publish a draft calendar for data release, where indicate planned release dates for publication of official statistical information; inform users about deviations from deadlines provided by the draft data release calendar and note a new date of release;
- develop the list of other producers of official statistics in consultation with them and the Statistical Council of the Kyrgyz Republic and submit to the Government of the Kyrgyz Republic for further approval;
- coordinate and agree the draft statistical programs with the Statistical Council of the Kyrgyz Republic and other producers of official statistics and submit to the Government of the Kyrgyz Republic for further approval;
- post statistical programs with regular reports on their implementation on the website of Natstatcom;
- take regulatory, administrative, technical and organizational measures to protect confidential data.

## **VII. Organization of the activities of Natstatcom**

14. Natstatcom is led by the Chairperson who is appointed by the President for a period of 7 years.

15. A person who is a citizen of the Kyrgyz Republic and has the required qualification (higher education) and at least 10 years of professional experience in statistics, economics, management, sociology, information technology and law may be appointed to the post of Chairperson of Natstatcom.

These qualification requirements also apply to deputy chairpersons of Natstatcom.

16. The Chairperson may be removed from office in the following cases:

- 1) letter of resignation;
- 2) due to inability to perform the duties of the Chairperson due to health or other reasons in accordance with the labour legislation of the Kyrgyz Republic;
- 3) due to circumstances beyond the will of the parties;
- 4) the entry into force of the court's conviction against the Chairperson;
- 5) termination of citizenship of the Kyrgyz Republic;
- 6) non-compliance with the requirements for the position held, in case of committing actions incompatible with the status of the Chairperson of Natstatcom, or in case of violation of the Law on Official Statistics;
- 7) election or appointment to another job that is incompatible with the exercise of the powers of the Chairperson.

17. The Chairperson of Natstatcom has three deputies, including a first deputy, appointed by the President of the Kyrgyz Republic on the proposal of the Chairperson of Natstatcom.

In the absence of the Chairperson of Natstatcom, a first deputy chairperson shall replace him.

18. The Chairperson of Natstatcom and his deputies may not participate or assist in any form in the activities of political parties, religious organizations, engage in entrepreneurial and other paid activities, except for teaching, scientific and other creative activity.

19. The Chairperson of Natstatcom:

provides overall leadership to Natstatcom and is personally responsible for the performance of the tasks assigned to Natstatcom;

- represents the interests of Natstatcom in relations with national and local authorities, institutions and organizations, international organizations in the Kyrgyz Republic and abroad;

- conducts negotiations within the limits of his authority and signs agreements on interaction and cooperation on issues within the competence of Natstatcom in accordance with the established procedure;

- promotes the development of professional independence of the National Statistical System and guides strategic development and interaction with stakeholders in the field of official statistics;

- approves standards, classifiers and guidelines for use throughout the national statistical system in consultation with other producers of official statistics for the development, production and dissemination of official statistics, and promote the use of standards, classifications and terminology by providers of administrative data

- represents the National Statistical System at the international level;

- submits the composition of the Statistical Council to the President of the Kyrgyz Republic for approval;

- establishes various advisory bodies with or without members belonging to the national statistical system to support strategic and coordinating activities in official statistics;

- makes decisions on all issues related to the activities of Natstatcom, except for issues that fall within the competence of the Collegium;

- signs decisions and minutes of meetings of the Collegium, as well as interagency agreements and contracts made by Natstatcom;
- submits nominations for the position of deputy Chairpersons to the President of the Kyrgyz Republic for appointment;
- distributes the duties among the deputy chairpersons;
- entrusts the chief of staff with the performance of functional duties in consultation with the authorized state body on public service;
- approves the staffing establishment of the central office, regional and subordinate statistical bodies;
- approves the regulations on regional and subordinated bodies of official statistics;
- in the order established by the legislation of the Kyrgyz Republic, appoints and dismisses employees of the central office of Natstatcom, heads of regional bodies of official statistics without consulting with the heads of state administrations and local governments, heads of subordinate bodies of official statistics, applies incentives and imposes disciplinary punishments;
- issues decrees, orders and gives instructions, which are binding for all official statistics bodies and their employees;
- signs a collective agreement with the representative body of the employees of Natstatcom;
- exercises other powers in accordance with the legislation of the Kyrgyz Republic.

20. To manage the system of Natstatcom, a collegial body - the Collegium – shall be established. The Collegium of Natstatcom shall comprise of seven persons. Its ex officio members are the Chairperson and his deputies. The other members of the Collegium are appointed by the President of the Kyrgyz Republic from among the employees of Natstatcom system on the proposal of the Chairperson.

The activity and functions of the Collegium shall be specified in a relevant Rule of Procedure.

21. To ensure effective operation of the National Statistical System and production of quality official statistics based on internationally agreed standards, guidelines and best practices, Natstatcom shall operate the Methodological Board, an advisory and consultative body on methodological issues. The Methodological Board shall comprise of representatives of Natstatcom, other producers of official statistics and representatives of the scientific community.

The activity and functions of the Methodological Board shall be specified in a relevant Rule of Procedure.

22. Control over the activities of structural subdivisions of the central office, subordinate subdivisions and regional bodies is carried out by Natstatcom in the established order.

23. For efficient operation of real estate property, if necessary, it is allowed to attract investments in the manner prescribed by the legislation of the Kyrgyz Republic.

## **VIII. Final Provisions**

24. Reorganization and termination of the activity of Natstatcom shall be carried out in accordance with the legislation of the Kyrgyz Republic.

25. In case of termination of the activity of Natstatcom, the documents developed as a result of the activity shall be kept and used in accordance with the Law of the Kyrgyz Republic on the National Archives.